# LIVERPOOL INSTITUTE.

# HIGH SCHOOL FOR BOYS

#### INTRODUCTORY.

The foundation of the Liverpool Institute dates from June, 825, when as a result of a public meeting the "Liverpool Mechanies School of Arts" was established. In the first linstance, the school's work was confined to evening classes which were held in an old charge building in Sir Thomas Street, on a site now occupied by the Education Committee's efficies.

On July 20th, 1835, the foundation stone of the present building was laid by Lord Brougham and on its completion in September, 1837, it was opened as a school for boys.

In 1856 the School was re-mained the Liverpool Institute and School of Art. In the following year the educational scope of the Institute was extended and provision made for instruction in preparation for University degrees. This new department was called the Queen's College, and was the forerunner of the University College, which afterwards developed into the University of Liverpool.

After the passing of the Education Act of 1992 the Schools of Lyceppool Institute were handed over 12 the City Education Committee, the transfer being completed in 1995. At the time of the transfer the school consisted of two sections—a High School and a Commercial School, but in 1910 the Commercial section was discontinued.

The present bulldings comprise a hecture-hall, gymnaciam, several laboratories for chemistry, physics, biology, woodwork shop, theavy, daine-room, and a large number of classrooms. The School has two playing fields, one of 5 agree in Greenbank Lane, Setters Park, and the other of to agree in Mersey Road, 'Alkhartth,

PARENTS ARE REQUESTED TO KEEP
THIS PROSPECTUS FOR REFERENCE

#### Curriculum.

The aius of the School, in the words of its founders, is to give a "liberal and comprehensive education, cultivating all the faculties of the mind and imparting all such kinds of knowledge as will be available for the purposes of life." The School is a Secondary School recognised by the Board of Education, and has Advanced Courses in Classics, Modern Studies, and Science and Mathematics. Throughout the School boys are required to take all of the subject in the curriculum which are allotted to the form in which from time to time they are placed. Those with special aptitude for mathematics, Science, or foreign language may specialise in these subjects in the upper forms; they are able to take Greik or Spanish or German in addition to Latin and French, and libology in addition to physics and chemistry.

The Remove Forms take the School Certificate Examination of the Northern Universities in July The Higher Certificate Examination is taken at the end of the second year's work of the Advanced Courses, in the Sixth Forms, which are next above the Removes; Doys in the Sixth Forms do work which is a unitable preparation for entrance scholarships to the Universities as well as for business and other careers.

# Scholarships and Exhibitions.

The School is fortunate in the possession of many valuable. Scholarships and Exhibitions.

t. The Margaret Bryce Smith Entrance Scholarships are awarded by examination annually to candidates wholly educated in Liverpool at a Public Elementary School or at a Primary School. The scholarships have an annual value of £27 150, od. in the first year, and increase in annual value of £27 150, od. in the fourth and subsequent years. School text books in addition are provided for scholarship holders. Five of these scholarships fall open to competition each year,

- Other scholarships which are tenable by boys still in the school are awarded for the last few years of a boy's time at school. For these scholarships see page 16.
- 3. The Leaving Exhibitions vary in amount from £25 to £100 per annum, and are tenable at the various Universities; severo or eight of these may fall vacant in any one year. The Margaret Bryce Smith Leaving Scholarships are awarded by the University of Liverpool, and are confined to the Liverpool Institute schools. For these Leaving Exhibitions see page 16.

# Fees and Terms.

#### FEES.

The Year is divided into Three Terms and the Feo is £5-5-0 per Term with a reduction to £4-4-0 per Term when a boy has been 4 years in the School after reaching the age of re and has passed the School Certificate Examination.

A reduction of 21/- per Term is made in the case of each pupil where there are two or more fee-paying pupils of the same family attending the Education Committee's Secondary Schools and paying the full fees.

An additional Fee of £1-8-0 per Term is charged for boys from outside the City boundaries, whose parents or legal guardians are not ratepayers in Liverpool.

All Fees are payable in advance at any branch of Martins Bank Ltd., or Liverpool Savings Bank within the City of Liverpool.

Cheques and Post Office Orders should be made payable to the receiving Bank. The account will be receipted by the Bank at the time of payment.

Pupils whose fees are unpaid at the expiration of 30 days from the commencement of the School Term will not be permitted to remain in the School.

NOTICE OF WITHDRAWAL OF PUPIL. A notice of at least six clear weeks ending with the Term must be given in writing to the Headmaster, otherwise the full fee for the next term will be charged, The School Fee covers all tuition given in the regular curriculum, and all school requisites, except books and mathematical instruments. Text Books may be procured at The Liverpool Institute at the usual booksellers' prices.

# School Terms and Holidays,

There are three Terms in the School year—the Autumn Term, from about the middle of September to within a few days of Christmas, the Spring Term, from the middle of January to about the beginning of April; and the Summer Term, from the end of April to the latter part of July. There are also short holidays at or near half-ferm.

Wednesdays and Saturdays are half-holidays; for the Junior School the mid-week half-holiday is on Thursday instead of Wednesday. Boys may, however, be kept at school for Detention in cases of bad work or breaches of school discipline.

# Admission.

The best time for a new boy to enter the School is in the September Terms, and a higher attaidand is required from those admitted in the Spring and Summer Terms. An Entrance Examination is held about a fortnight before the end of the term which precedes that of a hoy's admission, and all have to qualify for a form suitable to their age. Admission involves acceptance by the parents of the conditions set out in this prospectus, and of the school rules and regulations from time to time in force, Application forms for admission and copies of this prospectus may be obtained from the Secretary at the Office of the Institute, Mount Sirvet. The Headmaster will be pleased to see by appointment the bazents of boys applying for admission.

Boys are admitted to the Preparatory Department from the age of 8 onwards. No boy may claim to be admitted to any form in the Preparatory Department unless, in the opinion of the Headmaster. he has a reasonable prospect of reaching the Upper School by the end of the July which next follows his cith birthday; and no be who fails to pass the Entrance Examination to the Upper School by that time can claim to remain on in the Preparatory Department. The best age for the admission of a boy who has not been in the Preparatory Department is it; if he waits longer before coming, he will not easily take the right place for his age, during his progress up the school, or exist, the School Certificate form at the normal age. Boys of oper TZ cannot be admitted unless they have already reached a proper standard in those subjects of the school curriculum which are taken by Doys of their own age.

Parents are required to sign as undertaking not to withdraw their boys for at least four years from the date of entrance, or in the case of boys entering under 12, until they have reached the age of 16. The fulless benefit from school life is had by those boys who stay on further for the two years of Advanced Coone work ut the Sixth Form, where they will have the training both of willer intellectual interests and of more definite respansibility in the discipline and leadership of the School.

# Medical Inspection.

All pupils entering the School will be medically inspected soon after their admission and at regular intervals after the age of 12.

# Physical Training.

All boys, nuless exempted by a Doctor's Certificate, will take Physical Training as a part of their regular work, and are required to have the proper outfit, consisting of the jessey of that one of the 4 School "Houses" in which they are placed, black shorts, their "House" stockings, and rubber-soled white canvas shoes; all of these to be clearly marked with the boy's name and criticle.

## Games and Out-of-School Life.

Parents are urged to help boys to take their part both in School games and, more generally, in all out-of-school interests. These things together build up a school feeling, and make for a common life and general happiness and efficiency. In addition to Football, Cricket, Hockey and Athletic Sports, held on the school fields, arrangements are also made for Swimming. Boxing, and Cross-country Rumaing. There is also a 'Scout Troop consisting of 5 or 6 particular certain games and other forms of outdoor exercise all box unless exempted by a Doctor's certificate, are required to take particuless exempted by a Doctor's certificate, are required to take part

The School supplies a contingent of the Officers' Training Corps which all boys may join at the age of 14. A joint annual camp for those Schools in Eugland which have contingents of the O.T.C. is held in August. Members of the O.T.C. who have reached the age of 15 and have attended camp, can take the examination for "Certificate A" conducted by the War Office. This certificate is both a sufficient qualification for a commission in the Territorial Forces, and also in itself dequactionally valuable.

Boys can also join the Field Club, which encourages an interest in Natural History, Architecture, Antiquities, and Photography: the Literary and Debating Society, and a special Woodwork Class. There is also a Chess Club.

It is desirable that every boy should join the Sports and Arts Club which makes itself responsible not only for School games and Societies, but for the production of plays, concerts, and evening lectures. It also is responsible for the School camp, which is open during the summer holidays in the Luke District, Eurither information as to this or other activities can be had from the Readmaster.

## Home Work.

Homework is set for all boys every night except Saturday. Every boy is given a Homework Schedule for the information of his parents, indicating the length of time he should spend each revening on his work. The journgest Issue should do approximately 20 to 40 minutes work, those in the Flittle forms 14 hours, in the Flittle Forms 24 hours, and in the School Certificate Porms about 24 hours. No hard and fast time-table is appointed for the Sexth Form's formework.

Application for a boy to be excused homework on some special occasion should be made previously and in uriting, through the Furn-master to the Headmaster.

Evening work is a most valuable part of the work of the School; without it no boy can make any serious progress in a scheme of Secondary Education, or learn to work for himself or stand on his own feet. The so-operation of parents with the staff of the School, valuable in all things, is most valuable in the encouragement of good homework, done by the boy for the required time and by his own efforts. Collaboration between boys in their homework is against the rules of the School. The Headmaster asks parents to write to him with regard to any boy who gives noticeably more or less than the required time to his homework, and to join with the staff in impressing upon loos that their first duty, when at School, is to work. It should be noted that a fairly quick boy raught different subjects by a number of different imasters may easily enempt the charge of positively bad work without doing work which is for him really good or adequate.

#### School Hours.

Normal school hours are from 9.0 to 12,30 in the morning (with a break of 15 minutes), and from 2.0 to 4.0 in the afternoon. The lower forms leave school at 3,20.

Punctuality is strictly insisted upon, but the Headmaster, in exceptional cases, grants a few minutes' extra time, when train service is inconvenient.

#### Absence from School

A boy may not be absent except by reason of illness, entering the property of a limit between the Headmaster's leave obtained beforehand. Applications are to be made in writing to the Headmaster, not later than on the preceding day, the reason for the requester leave being clearly stated. Notes of excuse fexcept in cases of illness, etc.] cations be accepted afterwards, and monthorised absence is made up by Detention. These rules apply as much to the first and lest days of the term as to the rest.

Where absence through sickness is likely to exceed three days, the Headmaster should, on the second day of such absence, be informed of the facts.

A boy returning to school after absence is to bring with him, on the day of return, his absence eard signed by parent or guardian stating the reason and inclusive dates of such absence, such information being in addition to any previous correspondence.

If a boy is detained at the beginning of the term by illness, notice should be sent to reach the Headmaster on the first day of the term, or, if possible, earlier.

#### Health Certificate.

On the first day of each term (or on the first day after this so which a boy resumes) each boy will bring with him his Health Certificate, duly signed, and deliver it to his Form-master. This vertificate should not be sent by past. All new boys are requested to bring this Health Certificate on their first day of joining the School. Any boy arriving without his Health Certificate is sent hours for it and will have to make un time so lost.

#### Infectious Illness

Parents must immediately notify the Headmaster both of any case of infectious illuess arising in their house, whether the patient be their own boy or some other member of the household, and of any known contact of their own house. Strict observance of this midertaking, as signed by parents on the health certificate, is a condition of the boy's being kept on at the School. After absence from School due either to infectious illness or to contact with infectious lilness, a boy may not return to School either at the beginning of the term, or at any other time, until a certificate has been presented from a doctor stating that all risk of infection is past, and until the sanction of the Headmaster has been obtained.

#### Dinners, &c.

The School has a Dining Room, where dinners are provided for the convenience of boys who reside at a distance. The dinners consist of two courses, and are served under the supervision of Masters. The charges are:

Payment for the whole term's dining is to be made in advance. Single dinner tickets may be obtained from the School office, immediately after prayers on the day of use.

In addition to the dinners, a room is provided where boys are at their dinner if they bring it with them, and where light refreshments may be obtained. But parents are strongly advised, in the interests of their boys' health, to let them have a hot meal at the School, if they cannot go home, rather than to provide them with sandwiches.

Except by special permission of the Headmaster, only those boys who go home for their mid-day meal are allowed to leave the School premises during the dinner hour.

# Interviews with the Head Master.

During term the Headmaster may be seen by parents on Tuesday mornings from to to 12 o'clock; at other times andy by special appointment, previously made.

# School Dress, Property and Lockers.

The standard School Dress is an follows !-

Younger boys—grey stockings with the turn-over in the School colours, grey shorts; the black School blazer with badge on pocket, School cap and tie:

Older boys—dark grey flannel trousers, worn with either a dark grey flannel coat to match, or (preferably) the black School blazer with hadge on pocket; School cap and tie.

- 1. Every boy is required to wear at all times the School cap.
- 2. Books, coats, gloves, cap, gymnasium outfit, etc., are all to be clearly marked with the owner's name and initials.
- 3. A locker is allotted to each boy. He has to provide his non-efficient padlock and duplicate keys, of which one will be kept by his Form-master. If a boy leaves his locker unfastened, he is liable to have his property removed to the Lost Property Office. A poor lock which can be opened by other keys is useless. A really good padlock, which costs a few shiftings and which will hast a boy, for his school life, may provent a good deal of serious results.
- 4. Notice of articles lost or found should be given at once to the master in charge of lost property.

# Withdrawal

Notice of intention to withdraw a boy (after the fulfilment of any Undertaking given to the Education Committee) is required to be given by the parents in writing to the Headmaster not less than ses clear mecks before the term ends; otherwise payment of a term fees will be required. A provisional notice to withdraw a boy does not run beyond the actual term for within it is given; if a boy returns in the next term, the notice has to be renewed. As the School work is arranged in steps of a year, it is very desirable in the finerests both of the boy and of the general efficiency of the School that the boys should be withdrawn only in July at the end of the School year. It is particularly requested that the Headmaster should be consulted before it is decided to remove a boy.

All boys who desire a leaving character should ask for one from the Headmaster before actually leaving.

# Superannuation

The Governors reserve the right to secure the withdrawal of a boy from the School for unsatisfactory attendance, behaviour, or progress.

# School Discipline.

Boys are responsible to the School for their conduct in public places and outside the school buildings as well as for their conduct in school hours. All who are members of the School are the trustees of its good name. The School Prefects are appointed by the Headmaster, and have powers of discipline under his authority.

Change of address by parents or guardians should be notified to the Headmaster without delay.

# Exhibitions, Scholarships and Prizes.

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<sup>(</sup>a) Awarded by the Trustees of the John Sephton Scholarship Fued.

# BLACKBURNE HOUSE.

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# THE LIVERPOOL INSTITUTE HIGH SCHOOL FOR GIRLS.

# The Staff.

#### Head Mistress :

Miss L. P. ASHWELL, B.A., Lundon

#### Second Mistress :

Miss McCORMICK, B.Sc., Liverpool.

#### Assistant Mistresses:

Mim LINDSAY, B.Sc., Lawrenest,

Mrs. MACGREGOR.

Miss IOHNSTON, B.A., Linespool, Miss EVERARD, N.F.U.

Miss BARRAN, B.A., Lords.

Miss GILLFORD, Hous, School Modern Languages, Oxford.

Miss KAY, Diploma in Domestic Science, Liverpool. Miss COOKE, BA, London.

Miss NEWNHAM, B.Sc., London.

Miss HOPKINSON, M.A., Fictoria.

Miss BRUTON, B.A., Landon.

Miss MACNAB, Oxford Secondary Teachers' Art Certificate

JAS E. WALLACE, Mus. Doc., F.R.C.O. PLANGEOREE Mess Catton, Diploma, Dartford Physical

<sup>(</sup>b) Awarded by the University of Laverpool. (c) Awarded by the Trustees of the War Memorial Fund

This School is quaintly described in Picton's "Memorials of Liverpool" as the "female branch of the Institute," It owes its origin to the benevolence of Mr. George Holt and his Interest in the cause of education. Mr. Holt, who was for many years a Director of the Mechanics Institution—afterwards regumed the Liverpool institute—was an enthusiastic advocate of educational fluidiffies for girls, and it was by his offer to lease Blackburne House to the Directors at a nominal rent that they were enabled to establish the school on 5th August, 1844. After his death his family made a gift of the property in perpetuity.

From the outset the school was successful, no fewer than 195 upils entering during the first quarter of its establishment. The wide-spread interest aroused by the new project was voiced by Charles Dickens, who, speaking in the Lecture Hall of the Mechanics Institution in February, 1844, said." I cannot say to you with what pleasure I beard of the formation of a girls' school-in connection with this Institution. That those who are our best teachers, and whose lessons are oftenest heeded in tife should be well taught themselves in a proposition few reasonable men will gainsay."

The school was transferred in the Education Committee as part of the Institute property in tool. The building has recently been enlarged by the addition of a combined Assembly Hall and Gymnasium, Laboratories, Library and Classroom,

A playing field in Greenbank Drive, Sefton Park, was presented to the school by the late Lady Herdman, who was a grand-daughter of the original founder, and Chairman of the Girls' School Committee from 1011-1022.

### Curriculum.

The aim of the School is to afford to parents the means of giving their daughters at moderate expense a thoroughly liberal and comprehensive education. The girls of the Preparatory Department enter the main School only by an examination, and no girl has a claim to remain in the Preparatory Department after reaching the age of tx.

The School is a Secondary School recognised by the Board of Education, and has a five years' course leading up to the School Certificate Examination of the Northern Universities' Joint Board. The Higher Certificate Examination is taken in Form VI after two years' post-School Certificate work.

# Scholarships and Exhibitions.

Three Holt Scholarships, the gift of the late Miss Holt, each consisting of a payment of about fg 9s. a year, tenable in the School for one year or more, are awarded by the Governors. One is vacant each year,

A Danson Exhibition, of the yearly value of about £36, tenable for not more than four years at any University in the United Kingdom or the British Possessions, is open to girls who are, and have been for not less than three years in the school.

The Margaret Bryce Smith Enviance Scholarships are awarded by examination annually to candidates wholly educated in Liverpoul at a Public Elementary School or Primary School. Three of these Scholarships fall open to competition carboar. The University Scholarships on the same Foundation are upon to the former pupils of the school. These are tenable at the University of Liverpool, and are of the value of froe per annum.

## Fees and Terms.

The Year is divided into three Terms, and the Fee is £4.4-0 per term with a reduction to £3-3-0 per term when the girl has been four years in the school after reaching the age of ta and has passed the School Certificate Examination. A reduction of £1.1.0 per term is made in the case of each pupil where there are two or more fee-paying pupils of the same family attending the Education Committee's Secondary Schools and paying full fees.

An additional fee of £1-8-0 per term is charged for girls from outside the City boundaries, whose patents or legal guardians are not ratepayers in Liverpool.

Extra fees are chargeable for the following optional subject :

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For	pupils	under	1.4	years	of ag	e		11	8	0	
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All tees are payable in inhunce at any branch of Martins Bank lade, or Liverpool Savings Bank within the City of Liverpool.

Cheques and Post Office Orders should be made payable to the receiving Bank. The Account will be receipted by the Bank at the time of Payment.

Pupils whose fees are unpaid at the expiration of 30 days from the commencement of the School term will not be permitted to remain in the school.

Notice of Withdrawal of Pupil.—A notice of at least six clear weeks redding with the Term must be given in writing to the Head Mistress, otherwise the full fee for the next term will be charged.

The school fee covers all tuition given in the regular curriculum and all school requisites, except class books and mathematical instruments which are progurable at the School at the usual booksellers' prices.

# Admission to the School.

An admission Examination is held for all pupils. The School year begins in September, and a higher standard may be required for pupils entering in the Spring and Summer Terms. Girls are admitted to the Preparatory Department from the age of 8 onwards. The Governors reserve the right to request the withdrawal of any girl who fails to pass the entrance examination to the Upper School by the end of the July which next follows her III B Birthlass.

Parents are required to som an undertaking not to withdraw their daughters for at least 4 years from the date of entrance, or, in the case of girls entering under 12, until they have reached the age of 16.

## Medical Inspection.

In accordance with the requirements of the Board of Education under the Education Act, 1918, all pupils entering this School will be medically inspected soon after their admission and annually from the age of 12. The admission of a pupil to this School is on ditunal on the parents' consent to such inspection.

#### School Hours.

Normal Hours are from 9.10 to 12.30 in the morning and from 2 to 4 in the afternoon. On Saturday the School is closed. Punctuality is strictly insisted upon, but a few minutes: grace may be granted by the Head Mistress in the case of pupils from a distance.

#### General Information.

#### Absence from School.

No pupil may be absent except in case of illness or emergency within the consent of the Head Mistress, which must be obtained the preceding day. Notes of excuse (except in the case of illness or emergency) cannot be accepted afterwards, and the work thus missed has to be made up by detention, etc. This rule applies as much to the first and last days of terms as to the rest.

A girl returning to School after absence must bring with her a note signed by her parent or guardian stating the reason and inclusive dates of such absence. This note is in addition to any previous correspondence.

#### Health Certificates.

On returning to School after the holidays every pupil is required to bring with her a Health Certificate duly signed by her parent or guardian. This applies also to pupils entering the School for the first time.

### Intectious Illness.

Parents are asked to notify the Head Mustress immediately if any case of infections illness occurs in their own homes, or if their children have been in contact with such cases elsewhere. After absence due to infectious illness or to contact with infectious illness or apupil may not return to School either at the beginning of term or at any other time until a certificate has been received from a doctor stating that all risk of infection is pust, and until the sametim of the Head Mustress has been received.

#### Dinners.

The School contains a large Dining room capable of seating about 80 diners, in which dinners at a charge of 9d, each are provided daily for the convenience of pupils who reside at a distance.

Separate accommodation is provided for pupils who bring their lunch with them, and cocoa, not milk, etc., are provided at a low charge.

Only those pupils who return home to dinner are allowed to leave the school premises during the dinner hour.

#### Interviews with the Head Mistress.

During the term the Head Mistress may be seen by parents on Welnesday afternoons from \$450 to 4 o'elock, or at other times by special appointment.

#### School Uniterm.

Particulars may be obtained from the Socretary, Blackburne House,

#### Notice of Withdrawal.

Notice of intention to withdraw a gift from the School (after the fulfilment of any undertaking given to the Education Committee) must be sent in writing to the Head Mistress not less than six clear weeks before the end of term; otherwise payment of a term's fees may be required.

As the course of work in each form is planned for a year, i.e., from September to July, it is most desirable both in the interest of the girls and of the general efficiency of the School that pupils should be withdrawn only in July at the end of the School year.

#### Superannuation.

The Governors reserve the right to secure the withdrawal of a girl from the school for unsatisfactory attendance, behaviour, or progress.

Change of address by parents or guardians should be notified to the Headmistress without detay.

# THE LECTURE HALL.

THE GOVERNORS are prepared to let the Lecture Hall to suitable applicants; for

# Lectures, Concerts, Public Meetings, etc.

upon the terms stated below.

The Hall has seating accommodation for about 250 persons, is lighted by electric light, and is well ventilated.

Applications for the use of the Hall should be addressed to the Secretary of the Liverpool Institute, Education Offices, 14 Sir Thomas Street,

#### SCALE OF CHARGES FOR THE HALL.

Por x CONCERT, PUBLIC MESTING or LECTURE ... LS 5 0 .. 28 8 0

(When the Hell is also engaged for the Profesonance).

CITY OF LIVERPOOL.



THE

# LIVERPOOL INSTITUTE SCHOOLS

HIGH SCHOOL FOR BOYS: MOUNT STREET.
HIGH SCHOOL FOR GIRLS: BLACKBURNE HOUSE.
BLACKBURNE PLACE.

Non nobis solum, sed toti munde nati.



PROSPECTUS, 1939.

PARENTS ARE REQUESTED TO KEEP THIS PROSPECTUS FOR REFERENCE.

# The Liverpool Institute Schools.

# PROSPECTUS, 1939.

The Governing Body.

Chairman MR, LAWRENCE D. HOLT, J.P.

Vice-Chairman-Mas. GEORGE, BROCKLEHURST

#### Ex-OFFICIO GOVERNOSS

THE RIGHT HON THE LORD MAYOR OF LIVERFOOL.
THE VICE-CHANCELLOR OF THE UNIVERSITY OF LIVERFOOL.
THE CHAIRMAN OF THE LIVERFOOL EDUCATION COMMITTEE.

Conneillor G. H. BOOTHMAN.
MISS R. E. BOWES
MP. J. D. CRICKTON.
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COUNCILLOR MISS M. M. ETTE.
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